

HERON HILL HOME OWNERS ASSOCIATION
Checklist before commencement of construction

Stand: _____

Owner: _____

Building contractor: _____

Date of Inspection: _____

	Before commencement of construction	Remarks
1	Stand REGISTRATION done in owner's name	Yes No
2	Building deposit paid @ ease : proof of payment required	Yes No
3	Road levy paid @ ease : proof of payment required	Yes No
4	Building Plan approved and stamped by Estate Architect	Yes No
5	Building plan approved and stamped by Heron Hill HOA	Yes No
6	Building Plan approved & stamped by the City of Tshwane	Yes No
7	Copy of Approved plans for HOA Estate Manager	Yes No
8	Building line relaxation requested by owner and granted by HH HOA (proof is required)	Yes No
9	Copy of Site Hand Over Certificate issued by the Owners Architect to the Building Control Officer / Estate Manager	Yes No
12	Chemical Toilet on the stand	Yes No
13	Contractors Board (1200 mm x 1000 mm) erected on the stand	Yes No
14	Heron Hill LOGO on contractors board	Yes No
15	Builders Electricity Connection installed on the stand	Yes No
15	Municipal Water Meter installed on the stand	Yes No
16	Shed on the stand	Yes No
17	Waste Bin on the stand	Yes No
18	Condition of Curbs in front of the stand	Good Chips Broken Cracks
19	Condition of Curbs on adjacent stands	Good Chips Broken Cracks
20	Street light pole, cover and plastic shade condition	Good Skew Broken Lamp Cover Cracked
21	Tar Road condition in front of the stand (concrete/damage)	No Concrete No Damage
22	Tar Road condition in front of adjacent stands	No Concrete No Damage
23	Storm water catch pit condition	N.A.
24	Electricity meter box condition	N.A.
25	Manhole lid condition	N.A.
26	Building Rubble on adjacent stands	Yes No
27	Permission to store material on adjacent site/s: submit proof from owner/s	Yes No N.A.
28	Adhere to the Heron Hill Rules and Regulations	Yes No
29	Foundation excavation commencement / starting date	Date:

Signed: _____

Signed: _____

Name: _____

Building Controller: _____